APPLICATION CONTENT AND ATTACHMENTS – MEDICAL

A brief, stand-alone executive summary of the request in laymen's terms is required. All questions have character limitations, spaces are included in the count. A project budget form is available to download and **must be used** to summarize project revenue and expenditures and provide information on other funders for the project or study. **Applications that do not use the Foundation's project budget form will not be considered.**

The medical research application follows a format similar to a National Institutes of Health (NIH) application, but requires much less information.

The following documents need to be uploaded with the application:

- A cover letter **signed by the Provost, VP-Research, or President** with the proposed grant amount and reason why this research proposal was selected.

- A detailed, line-item project/study budget and list of other funding (using the Budget Form provided to download with the online application);

- If the requesting organization is doing business under another name ("doing business as," "d/b/a"), a copy of the documentation from the applicable state/government entity, generally the Secretary of State's office, recognizing the d/b/a name;

- A copy of the IRS ruling or determination letter indicating that the grant seeking organization is exempt from Federal Income Tax and establishing its status as a publicly supported organization.

- Curriculum Vitae (CV) on the principal investigator(s) of the study, as well as their biographical sketches;

- A list of literature cited in the Research Strategy;

- Where indicated in the application, and only for answers that include embedded exhibits, charts, graphics or tables, a pdf may be uploaded in lieu of entering this information directly into the online application. This pdf should be limited to the number of pages indicated in the application, extra pages will not be considered. **Do not upload a pdf if your answer contains only text**, copy the text directly into the application.